

SLHS Minutes – May 12, 2018

Regular Board of Directors Meeting of the Shawnigan Lake Historical Society called to order on May 12, 2018 at 9:15 AM at the Shawnigan Lake Museum with Chair Marcy Green and Secretary Gaileen Flaman presiding.

Attendees: Marcy Green(Chair), Lori Treloar, Pieter Devries, Cathy Waet, Michael Battler, Christine Westland, Sally Davies, Grant Treloar(presiding)

Minutes from Regular Board meeting April 12, 2018 read and approved.

MOVED - Lori, 2nd- Cathy. **CARRIED UNANIMOUSLY**.

Agenda adopted. **MOVED** - Pieter, 2nd - Cathy. **CARRIED UNANIMOUSLY**.

1. REPORTS

1.1. Board Report-Chair

Welcome to Christine Westland

Financial Report suggestion:

-recommend that it be a summation, not whole report

-all reports should have quantitative and qualitative

1.2. Operations Report

Executive Director

MOVED: Recommend to add Christine Westland to Board:

Move Lori; 2nd Marcy **CARRIED** Unanimously

1.2.1. Summer Students: no applications as yet. Problem with criteria to help students financially for whole summer.

1.2.2. B&B Mixer – Thurs May 10th

5 people and 5 Board members attended. Was positive Experience

1.2.3. Chamber of Commerce Mixer

Are willing to do in different venues. Have put callout for Fall. Recommend that we put out offer. Agreed to by board

1.2.4. School Programs: Lori and Jill have created two new Storywalks – going to Derek for publishing and laminating. Have a number of visits coming up at end of May early June.

1.2.5. Oodles of Noodles - June

Discussion to continue at Fund Raising meeting on Wed May 16th. Decision to be made.

1.2.6. Book Launch: Sunday June 17th – Robert Amos book signing 12 – 3 . Deferred to Marketing Committee

1.2.7. Project Impact: the plan to enhance and expand the existing museum facility for future sustainability.

1.2.7.1. Steve Lawrence is finishing with Prelim Budget – at that point he will take a break for Fund-raising to initiate. Grant Writer meeting upcoming

1.2.7.2. Tourism Cowichan video done this week

1.2.7.3. Pacific Homes has been contacted to look at plans for quote. Steve L. would still oversee.

1.2.8. 150 Grant: renos in place and need to be completed by end of May

Electrical, theatre upgrade, sound system, cabinets, flooring, painting

Easily into \$70K range

1.3. PR Firm and Fund Raiser – Michael

beyond opening doors still need capital and operating

-to get building out of ground need Prov/Fed Grants

-criteria can be used as a template for completing applications

-Grant writing for Capital is separate from Operating (one prong)

-reason for PR Firm: to connect local business with local non-profit(2nd prong)

-our role is to update Profile – they need info to proceed – no cost for this

-there is no cost to us – generation of database of business/not for profit linkage

-Lori meeting with Netta Douglas re private fundraiser (mostly for Operational)

-need to focus on monetize or not for qualitative/quantitative

-discussion re **Committee Structure (see attached outline)**

1.4. Financial – Joe

Budget – presentation re organization/budget/finance

1.5. Accounts

General

\$38911.09

Gaming

\$4436.63

Cash

N/A

Building

\$169362.55

2. Next Meeting: 9:30 Saturday June 2nd

SLHS Committee Structure

